

Training Schedule CCCD (linked to the visual of the different phases, chapter 6)

STARTING THE PROJECT: Phase 0 – before starting and training moment 1.

Type of training	Topics	By whom	Duration	Training guide available (to be decided)
Introduction to Help a Child	Mission & Vision of HAC Relationship HaC & Partner Values & Principles How to portal	Country Office	4 hours	
CCCD program: the basics	What is CCCD? Why community empowerment to reach children? Children, Families, Communities (ECD, CP, SP, FSL)	Country office	4 hours	
Community Ambassador Module	What is CAM? Why important? How does it work?	Country office	2 days	
Integrity: principles for working in the community	Integrity at the workplace Integrity in the community Does the community know what kind of behaviour to expect from staff?	Country Office	4 hours	Powerpoint
Do No Harm Approach	How to avoid negative effects of our interventions?	Country office	2 hours	powerpoint
Area selection & CAM feasibility	What kind of area? CAM possible?		4 Hours	
Phase In Plan & Budget	Support in making the plan & budget for Phase IN		2 days	Format

PROJECT DESIGN: Phase In (Phase 0 – 3) – Training moment 2

Type of training	Topics	By whom	Duration	Training guide
CCCD Phase In	Themes/foundation of a CCCD: young children (ECD), families, community: 3 pillars of the ToC What is needed in the phase In? Prepare selection of first communities Role of Community Facilitators	CO/P&P	2,5 hours	
Community Challenge (the WHY and the HOW) and in relation with broader phasing of CCCD	How to start? Tools for the CC Selection of communities	CO/P&P	2 hours	
Theory of Change	Contextualize the general HaC ToC; based on results Community Challenge	CO/P&P/E&I	3 days	
Diversity: inclusion of all people	What is diversity? How to ensure all people are included?	CO	4 hours	
Disaster Risk Reduction, Environment, Climate	Why is it important to pay attention to these topics? Part of Do No Harm approach	CO /TPT FSL	1 day	
Narrative MAPP & Budget for 7 years	Support in designing MAPP and Budget for 7 years	CO/P&P/E&I/F&A	3 days	
Starting Groups Parenting	Parenting Challenge training	TPT Protection	4 days	
Self Help groups	How to form a SHG? And related principles	CO	2-3 days	
CAM selection	Refresher to start the actual process of selecting CAM	CO	4 hours	

PROJECT IMPLEMENTATION: phase 4 and further: Getting Started and Upscale – Training moment 3

PMEAL Framework	All PMEAL tools Baseline training	M&E	3 days	
CBCFM & Integrity in the community	Importance of CBCFM Importance of Integrity in the community How to set it up?	CO /M&E	4 hours	CBCFM manual Integrity guideline Posters
Communication, including visibility & Story telling	Importance of storytelling	CO/Comms	3 days	
PIP Training	What is PIP? How to get started	TPT FSL	3 days	
Lobby & Advocacy	Lobby with Govt Formation of CLAs	CO /L&A	1,5 day	
Economic strengthening existing community structures	IGA establishment and management market feasibility	CO & FSL		
CLAs	What is a CLA? And related topics	CO & FSL	2 –3 days	
Changing roles of staff	From facilitator to coach	CO/P&P	4 hours	

MAKING THE SHIFT: Phase 7 – Training moment 4

Type of Training	Topics	By whom	Duration	Training guide
Mid Term Evaluation	Mid term evaluation in the communities Adjust the plan for remaining years	CO & partner	1 week	Mid term guideline

PROJECT PHASE OUT: phase 8 and 9 – Training moment 5

Type of Training	Topics	By whom	Duration	Training guide
Changing roles	Communities take over	CO	1 day	
Impact communication	How to write about impact	Comms?		
CAM Phase out	Importance of clear communication and instruction on CAM phase out	CO		
Strengthening organizational capacity of CLAs & CBOs	Resource mobilization, financial literacy, leadership, constitution, management of a registered organization, local fundraising	CO		
Higher level PiP	Value chain, markets, post-harvest handling, aggregation etc	TPT FSL		

PROJECT CLOSURE: phase 10 – Training moment 6

Type of Training	Topics	By whom	Duration	Training guide
Closure event	Closure celebration	CO & partner		
Final report	Impact report & pictures	CO & partner		